

**PRAIRIE HILL COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 133**  
**REGULAR BOARD OF EDUCATION MEETING MINUTES**  
**SEPTEMBER 29, 2009**  
**6:30 P.M.**

**CALL TO ORDER**

Board President T.J. Larsen called the Regular Board of Education meeting of September 29, 2009 to order at 6:30 p.m. with a roll call vote and the following members answered aye to signify their presence: Mr. Aronson, Mr. Barenbaum, Mr. Bolin, Mrs. Larsen, Mrs. Servant and Mr. Sorenson. Also in attendance were Mr. Rehl, Superintendent, Mr. Michowski, Principal, Mr. Heiar, Principal, and Mrs. Hill, Mrs. Titterton, and Mrs. Coomer representing PHFT. Mrs. Stitt was absent.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mrs. Larsen, Board President.

**FY 2009-2010 BUDGET HEARING**

Budget Hearing began at 6:32 p.m. Mr. Bolin presented the proposed budget to the Board. Mr. Bolin made a motion to approve the FY2009-2010 District Budget as presented. Mr. Barenbaum seconded the motion and the motion carried with a roll call vote with all members present answering aye. There were no opposing votes. Mrs. Stitt was absent. The Budget Hearing concluded at 6:34 p.m.

**RECEPTION OF COMMUNICATION AND AUDIENCE OF VISITORS**

Fire Chief Donald Shovelin from the Harlem Roscoe Fire Protection District shared the current procedures for transporting students from the scene of a school bus accident. He also related what other school districts in the area do.

Maureen Herlihey was present to answer any questions about the road construction bills.

**CONSENT AGENDA**

Mr. Aronson made a motion to approve the Regular Meeting Minutes of August 25, 2009, August Closed Session Meeting Minutes, Special Meeting Minutes of September 8, 2009, August Treasurer's Report, August Imprest Fund, and Student Activity Fund as presented. Mr. Bolin seconded the motion and the motion carried with all Board members present saying aye. There were no opposing votes. Mrs. Stitt was absent.

After discussion of the September Bills, Mr. Bolin moved to approve the September Bills and September Payroll. Mr. Sorenson seconded and the motion carried by a roll call vote with all members present answering aye. There were no opposing votes. Mrs. Stitt was absent.

- **PRINCIPAL'S REPORT**

Mr. Michowski reported on the following items:

PSA Movie Night was held in the PHS gym and was a very nice event.  
The annual Creek walk by the Fifth Grade will be held 10/1. A bus will bring the students to PHS where they will gather before heading to the Creek across the road.  
Jog-a-Thon Pep Assemblies were held at both schools and were very well received.  
Golden Apple Nominations are being accepted for teachers in grades Pre-K – Fifth.  
October is Fire Prevention Month.

Mr. Heiar reported on the following items:

Accelerated Reader is up and running at both schools.  
SMART Boards will be running by Friday.  
Front Row Systems are functional and the teachers really like using them.  
Mrs. McIlwain's class had a visit from a soldier recently home from Iraq who had been a pen pal to these students for 2 years. He answered lots of questions and made a big impression on the students.

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## **COMMITTEE REPORTS**

### **EDUCATION**

Mr. Sorenson made a motion to employ Elise Bottensek as an Administrative Assistant for 172 days per year at \$9 per hour. Mr. Barenbaum seconded and the motion carried by a roll call vote with all members present answering aye. There were no opposing votes. Mrs. Stitt was absent.

Mr. Sorenson made a motion to make Barb Sand head custodian of Willowbrook Middle School and raise her salary to \$14 per hour, effective October 1, 2009. Mrs. Servant seconded and the motion carried by a roll call vote with all members present answering aye. There were no opposing votes. Mrs. Stitt was absent.

Mr. Sorenson made a motion to make Rick Hall the Head Custodian at Prairie Hill School and raise his salary to \$14 per hour effective October 1, 2009. Mrs. Servant seconded and the motion carried by a roll call vote with all members present answering aye. There were no opposing votes. Mrs. Stitt was absent.

Mr. Aronson made a motion to approve the Application for Recognition of Schools. Mr. Bolin seconded the motion which carried by a unanimous voice vote. There were no opposing votes. Mrs. Stitt was absent.

### **FINANCE**

Mr. Rehl discussed the FY09 Administrative Salary Report. It will be posted on the District website and filed with the Regional Office of Education.

## **POLICY**

No Report this month.

## **TRANSPORTATION**

Discussion about the School Bus Accident Form was held. The Board agreed that there should be a form designed by the district that the administrators on the scene would use to record the students being brought to the school and those being transported to the hospital by emergency services personnel.

Mr. Rehl has been receiving requests from bus companies other than First Student to bid on our transportation contract for next year.

## **BUILDING**

Mr. Barenbaum presented the Building Committee update. A meeting was held Tuesday, September 29<sup>th</sup>, with Rick McClellan, Brian Blakemore, Ted Rehl, Jerry Barenbaum and Colleen Bell. A plan was developed to address the noise issues at Willowbrook. McClellan Blakemore will hire an engineering firm other than BBA to examine the HVAC system and work out a design to make it function within the correct noise levels specified by the LEED for Schools protocol and the applicable ASHRAE standards. Someone from McClellan Blakemore will attend the October 27<sup>th</sup> Board Meeting to update the Board.

District attorneys may need to draft a demand letter to recover monies from BBA that the district paid to Miller Engineering, Cord Construction, and Ballard Electric to retool the HVAC system; work that was necessitated by BBA's faulty design involving the fresh air recovery units.

## **MISCELLANEOUS**

Mr. Rehl and Mrs. Bell spoke about the different bid proposals for the website re-design. The lowest bidder was Ed Grob at Up and Running who will start the job this week and expects to finish within 3 weeks. His price was just under \$1000. He offers ongoing support for the site where he posts new content for us for approximately \$25 per month. We will look at having someone on staff responsible for making updates.

Mr. Aronson distributed copies of the IASB's Annual Report to the Membership. He would like comments prior to the October Board Meeting so he can present them at the annual convention.

## **CLOSED SESSION**

Mr. Bolin made a motion to enter Closed Session at 8:11 p.m. for the purpose of the Semi-Annual Review of Closed Session Minutes. Mr. Sorenson seconded the motion which passed unanimously by a voice vote. Mrs. Stitt was absent.

The Board returned to Open Session at 8:33 p.m.

## **ADJORNMENT**

Mr. Barenbaum made a motion to adjourn at 8:37 p.m. Mr. Sorenson seconded the motion and the motion carried with all members present answering aye. There were no opposing votes.

**The next regularly scheduled Board of Education Meeting will be held Monday, October 26<sup>th</sup> at 6:30 p.m. at Willowbrook Middle School's library.**

**Respectfully Submitted,**

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**Nathan Bolin, Secretary**

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**TJ Larsen, President**