

*Prairie Hill Community Consolidated School District #133*

*Ted Rehl, Superintendent*

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## **BAD CHECK POLICY**

Payliance has been retained by District #133 to handle all returned checks. The District will no longer contact you to arrange payment. Checks returned are immediately forwarded to Payliance for collection. The Payliance Check Policy is posted on the entry and office doors of each building as follows:

**In the unlikely event that your check is returned for insufficient or held funds, we will debit your checking account electronically for the face amount of the check PLUS a \$25.00 fee. This policy allows us to resolve the problem without reporting you to a credit bureau and harming your credit rating. The transaction will appear on your bank statement, and no one will have to contact you about payment.**

Please note: 1) Payliance's fee is in addition to, not in place of, any returned check fee assessed by your bank; 2) return of more than 2 checks for any reason will result in suspension of check writing privileges; and 3) an internal "Do Not Accept Checks From" list will be created and distributed to each school office.